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**PALM BEACH JERK AND CARIBBEAN CULTURE FESTIVAL 2016 - May 30, 2016 – South Florida Fairgrounds
ARTS & CRAFTS VENDOR APPLICATION**

Booth Fee and Size

The booth cost is **\$400 during the “Early Bird period” which ends April 15, 2016** or **\$500 for all applications received after April 15, 2016**. Any vendor attempting to register after the **deadline of May 13, 2016 will be imposed a late fee of \$100 in addition to the booth cost of \$500**. All Booth spaces are 10x10 in dimension. Vendors will be provided with one 10x10 weighted tent. No other tents or artificial structures may be erected without the prior authorization of the Vendor Coordinator. This booth space includes electricity, but does not include accessories such as tables, chairs, extension cords or any additional equipment. **Please do not send any money until you have been notified of your acceptance to participate as a vendor**. A copy of your **General Liability insurance coverage must be included with your vendor fee when you’re selected or it will be returned to you**.

Set Up & Breakdown

Set up must be completed by 9:00 am in your assigned space; no set up is permitted after this time. Break down of booths must be completed and items thoroughly removed by 11:45 pm at the end of the event. Any materials left behind by vendor will be disposed of and vendor will be charged for cost of disposal.

Disposal of Waste

Vendor must use a personal receptacle to store waste.

Maintenance/Clean-up

All vendors are required to maintain the cleanliness of his/her booth space.

Promotion Name & Logo

Any material containing the copyrighted Full-A-Vybez, Inc or the Palm Beach Jerk & Caribbean Culture Festival names and logos are prohibited for use or sale.

Beverages (alcoholic and non-alcoholic)

Full-A-Vybez, Inc hereby reserves the right to be the exclusive distributor of beverage (alcoholic and non-alcoholic) at the Palm Beach Jerk & Caribbean Culture Festival. Vendors are strictly prohibited to sell or distribute any type of beverage at this event.

Amenities

The use of generators is permitted with Full-A-Vybez, Inc committee’s approval. Power cords must be taped down.

Items to be Sold

One exhibitor is allowed per space. Display of items is limited to those named on the application. Upon signing this contract, vendors must provide a list of all items to be sold and adhere to items listed.

Sales Tax

Transactions, including collection of Florida Sales Tax, are the sole responsibility of the vendor.

Counterfeit Merchandise

The sale of counterfeit merchandise is strictly prohibited.

Liability and Insurance

All vendors must provide a copy of his/her General Liability insurance policy (\$1,000, 000.00 General Liability Coverage) with Full-A-Vybez, Inc included as an Additional Insured. Upon signing this contract, vendor participates in this event at his/her own risk. In case of inclement weather or other Acts of God, vendor agrees to accept full responsibility for profits or loss or any missing, stolen items or damage to person or personal property.

Application Deadline

The **Early Bird deadline submission is April 15, 2016**. The vendor fee for all applications received after this date will be \$500.00. Applications must be submitted no later than May 13, 2016. Any exceptions will incur an additional \$100 for late fee. Please do not send payment until you have been contacted and selected to participate. All Vendor fees are non-refundable.

Damages

If damage to public property is incurred by vendor or vendor representative participating in the event, he/she will be held liable for the repair or replacement of the damaged property. This applies to, but is not limited to, such items and areas as exterior fencing, structures, drinking fountains, irrigation equipment, trash cans, landscaping, tents and any other facilities or equipment at the Central Florida Fairgrounds.

Strict Enforcement

A monitoring committee continually enforces during the event the rules of the Palm Beach Jerk & Caribbean Culture Festival as set forth in this agreement. Violation of the rules will result in immediate ejection from the event with no refund (no exceptions). Violation of the outlined rules will also result in the exclusion from future Full-A-Vybez, Inc events.

Early Bird

\$400
By April 15, 2016

Regular

\$500
By May 15, 2016

Upon acceptance of your application you will be notified of your acceptance to participate. All payments will be due in full once you're notified of your acceptance. Please make all payments payable to Full-A-Vybez, Inc and mailed along with proof of General Liability Insurance. Partial payments will not be accepted.

Signing this agreement indicates that I have read and understood the terms and conditions of this contract. Also, I agree that the items to be sold will be limited to those listed on this application.

Company Name: _____

Contact Person: _____

Signature: _____

Address: _____ **City:** _____ **State:** _____ **Zip:** _____

Phone: _____ **Fax:** _____ **Cell:** _____

Items to be sold: _____

Email: _____

Vendor Signature: _____

Mail or E-mail application to dominique007@gmail.com or fax to 855-747-3796

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